



BOARD OF DIRECTOR'S MEETING MINUTES

Tuesday, March 1, 2022

5:30 pm – Room 200 B | C

Attendance

Board Members: Donna Blaul, Camilla Fischer (absent), Mike Heidemann, Diane Horsager, Gene Mickelson, Jay Olstad, Barb Peterson, Marlene Robertson, Josh Tuchscherer

Staff: Jeff Marian, Jane Victorey, Julie Klein

Call to Order

Barb called the meeting to order at 5:30 pm, and Diane provided devotions.

Agenda

Motion by Josh to approve the agenda with flexibility. Second by Jay. Motion passed.

Approval of February 1, 2022, Meeting Minutes

Motion by Mike to approve the minutes of the February 1, 2022, meeting. Second by Gene. Motion passed.

New Business

- **Board Nominating Team Update**

Josh will convene a meeting of the Nominating team to set up interviews with board applicants for three positions. Three current board terms end June 30.

- **Bylaws Language Update**

Discussion about minor language changes to the bylaws was tabled until the April meeting. Josh will consult with an attorney colleague regarding guidelines.

- **Masking Policy**

The Board discussed the Prince of Peace masking policy. Given the rise in vaccination rates, coupled with the decline in infection rates, the Board approved the following language to be posted at the entrance doors:

Masks are optional. Please be respectful of one another's preference and decision regarding masks.

Masks are required where CDLC students are present.

Jeff will follow up with an email to staff, followed by communication to the congregation.

Reports

- **Lead Pastor Report – Jeff**

Jeff and Josh returned recently from the men's mission trip at the Doulos Discovery School, one of our global partners in the Dominican Republic. Seven men from Prince of Peace worked together to prepare the Doulos campus for accreditation by building fences, replacing a roof, painting and tiling. They also spent time interacting with students and staff, learning about Dominican culture and the remarkable work being done at Doulos.

Prior to the trip to the mission trip, Jeff facilitated a leadership event with Leadership Along the Way (LOTW) in Tucson, AZ. Jeff has served as Board Chair for LOTW, a Lilly-funded process to prepare younger clergy for leadership in larger and more complex contexts. This recent event was the final event for our first cohort of 30 pastors from around the country. In addition to four intensives held around the country, each Board member

coached a group of three to four pastors each month throughout the process. Jeff has enjoyed the experience of working with LOTW but has chosen to resign as Board Chair and complete his work with LOTW.

Prince of Peace was one of twenty congregations across the country to participate in another Lilly-funded initiative called Creating a Culture of Calling through Vibrant Faith Ministries. For three years we explored how the language and theology of “calling” (vocation) could enrich our life together. Vibrant Faith is now creating a documentary to demonstrate to the Lilly Endowment how their money was invested and how it enriched congregational life. Prince of Peace has been chosen as one of three sites to be included in this documentary. A film crew will be on campus in early March, focusing on our Mission Outpost generally and the Dental Clinic in particular.

Communications Director Liz Ridpath has accepted a new position and completed her tenure on our staff at the end of February. Beth Beaty, our Communications Specialist, will fill in for Liz during this interim period.

Jason Kramme is in the process of hiring a new position focused on recruiting and connecting young adults in ministry.

- **Finance Director Report – Jane**

Offerings continue to improve, and we are now \$42,000 under budget through January. We continue to have savings in payroll and loan expense, which is keeping our net revenue better than budget year to date, yet still at a deficit. There are also timing adjustments for spending on computers, utilities in the Christian Life Center building, and mission expense which will increase cost later in this fiscal year. The budget this year projected a net deficit of \$115,000 as we deal with another pandemic year, and Jane believes we will come in about \$60,000 short of break even, if offering projections are accurate.

Staff will be submitting their first draft of the 2022-23 budget to Jane by March 7. Jane is gathering information for the other components needed for the budget and will provide the Board a first look at the proposed budget at the April meeting. The Board will vote at the May meeting for a recommendation to the congregation on next fiscal year’s budget.

Phase 1 construction costs came in \$500,000 under budget. All One Church donations were applied to construction cost, along with \$3.5M of the proceeds from the CLC sale. This left \$2,586,000 in debt associated with Phase 1. Construction costs of just over \$6.4M of the \$7.55M budget has been paid for Phase 2 to date, leaving a maximum balance due of \$1.15M on Phase 2. There will be savings in permits, contingency, and in line items with various subcontractors, so the final amount will be lower. This will leave our total debt at loan closing below \$4.5M. Our current construction debt is \$3.336M. When construction is complete, all capital campaign proceeds through the rest of the campaign (1/2024) will be applied to principal on the debt.

Phase 2 costs include construction expense, architects, Sanctuary and Chapel technology, new main parking lot, and replacement of the parking lot lights.

The sale of the Christian Life Center netted \$6.36M, and all of it was used toward pay down of Phase 1 debt and costs of Phase 2 construction.

Total pledges for Phase 2 are estimated at \$3.8M, including contributions without a pledge and electronic giving. More than \$1.1M remains on pledges.

The Facilities and Mission Outpost staff, along with many volunteers have nearly completed emptying the Christian Life Center building and the garage. Scrap metal and many of the fixtures and the old walk-in refrigerator/freezer were sold. A walk through with Fairview took place February 24 to coordinate turning over the building and transferring utilities.

Jane distributed copies of the congregational statistical report which we provide to the ELCA annually.

- **Board Connection Update**

The first board connection opportunity after Sunday worship services began February 6. Board members were present in the Community Room at a designated, highly visible location, to provide an opportunity for those in attendance to connect, engage and ask questions. This board connection opportunity will take place the first Sunday of the month with 2-3 board members present on a rotating basis.

Motion by Barb to receive and file the written reports for March submitted by Jane Victorey, Finance Director and Jeff Marian, Lead Pastor. Second by Diane. Motion passed.

Adjournment

Barb adjourned the meeting at 6:55 pm and the meeting ended with prayer.

Respectfully submitted,

Julie Klein
Recording Secretary

Camilla Fischer
Secretary