



BOARD OF DIRECTOR'S MEETING MINUTES

Tuesday, September 5, 2023

5:30 pm – Room 200 B|C

Attendance

Board Members: Donna Blaul, Diane Horsager, Iver Johnson, Gene Mickelson, Tom Nelson, Jay Olstad, Barb Peterson, Marlene Robertson, Josh Tuchscherer (absent)

Staff: Paul Dean, Kienan Mick, Julie Klein

Guest: Paul Marsh

Call to Order

Barb called the meeting to order at 5:35 pm, and Diane provided devotions.

Agenda

Motion made and seconded to approve the agenda with flexibility. Motion passed.

Approval of August 8, 2023, Meeting Minutes

Motion and seconded to approve the minutes of the August 8, 2023, meeting. Motion passed.

New Business

Paul Marsh, a consultant from GSB Fundraising, was present and provided more details about a stewardship plan proposal that Pastor Paul introduced last month titled *Stewardship for All Seasons*.

Motion made and seconded to approve a contract with GSB Fundraising for \$26,000. Motioned passed.

Nina Sveinson has been hired as Director of Communications and will begin on October 9. Nina has a degree in broadcast journalism, and professional experience as an on-air reporter, and in a PR firm where she was able to share the stories of Minnesota-based companies, and most recently as Executive Director of a senior living community.

Donna will serve as one of the board liaisons on the Nominating Committee, and invited board members who may be interested in serving as liaison with her to contact her. The Nominating Committee will convene later this fall.

Reports

• **Lead Pastor Report – Paul Dean**

Paul has been focused on three main areas during this season of transition.

- Pay close attention to the transition and address any issues that arise.
- One on One meetings with staff to get acquainted.
- Listening sessions with the congregation which are designed for the congregation to express their hopes and dreams for Prince of Peace and ask questions.

Engaging in a new stewardship process and clear alignment in Family Ministry are also areas of high priority.

Livestreaming of the 10:30 worship service begins September 10.

Finance Director Report – Kienan Mick

There was a sharp decline in giving for the month of July vs. budget and vs. the prior year. Reviewing May and June, it's possible that members were catching up a bit, and that increases in May and June impacted July's giving.

We finished the prior fiscal year with a \$152k deficit. A deficit of \$140k had been forecasted earlier in the year, so we tracked very close to that.

Kienan convened a Human Resources Advisory Group and they met for the first time two weeks ago. The group is comprised of human resource professionals from the congregation and will meet every six weeks.

Work with Paychex is ongoing. Timekeeping and time-off requests were the latest segments introduced to staff.

The last of our planned hiring is complete now: Communications Director, Communication Specialist, Mission Outpost Leader, and Dental Clinic Manager.

Kienan has prepared for the annual review, and the auditors will be onsite September 6-7.

Motion made and seconded to receive and file the written reports for September submitted by Paul Dean, Lead Pastor, and Kienan Mick, Director of Finance. Motion passed.

Adjournment

Barb adjourned the meeting at 7:35 pm and Paul closed the meeting with prayer.

Respectfully submitted,

Julie Klein
Recording Secretary

Diane Horsager
Secretary